

GOVERNMENT DEGREE COLLEGE:NAGARI

(Affiliated to Sri Venkateswara University, Tirupati)

SEMESTER -1

English Praxis Course-I

A COURSE IN 'COMMUNICATION AND SOFT SKILLS'

Learning Outcomes:

By the end of the course the learner will be able to:

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary Demonstrate an understating of writing skills
Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills.

I UNIT: Listening Skills

- i. Importance of Listening
- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

II UNIT: Speaking Skills

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

III UNIT: Grammar

- a) Concord
- b) Modals
- c) Tenses (Present/Past/Future)
- d) Articles
- e) Prepositions
- f) Question Tags
- g) Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h) Error Correction

IV UNIT: Writing

- i. Punctuation
- ii. Spelling
- iii. Paragraph Writing

V UNIT: Soft Skills

- a. SWOC
- b. Attitude
- c. Emotional Intelligence
- d. Telephone Etiquette
- e. Interpersonal Skills

SRI VENKATESWARA UNIVERSITY

B.A. / B.Com. / B.Sc. DEGREE COURSE IN ENGLISH

FIRST YEAR - SECOND SEMESTER

(Revised Syllabus under CBCS w.e.f. 2020-21)

ENGLISH PRAXIS COURSE - II

A COURSE IN READING & WRITING SKILLS

I. UNIT

- | | | |
|--------|--------------------------------------|------------------|
| Prose | : 1. How to Avoid Foolish Opinions | Bertrand Russell |
| Skills | : 2. Vocabulary: Conversion of Words | |
| | : 3. One Word Substitutes | |
| | : 4. Collocations | |

II. UNIT

- | | | |
|-------------------|----------------------------|---------------------|
| Prose | : 1. The Doll's House | Katherine Mansfield |
| Poetry | : 2. Ode to the West Wind | P B Shelley |
| Non-Detailed Text | : 3. Florence Nightingale | Abrar Mohsin |
| Skills | : 4. Skimming and Scanning | |

III. UNIT

- | | | |
|--------|-------------------------------|---------------------|
| Prose | : 1. The Night Train at Deoli | Ruskin Bond |
| Poetry | : 2. Upagupta | Rabindranath Tagore |
| Skills | : 3. Reading Comprehension | |
| | : 4. Note Making/Taking | |

IV. UNIT

- | | | |
|--------|-----------------------------------|----------------|
| Poetry | : 1. Coromandel Fishers | Sarojini Naidu |
| Skills | : 2. Expansion of Ideas | |
| | : 3. Notices, Agendas and Minutes | |

V. UNIT

- | | | |
|-------------------|----------------------------------|-------------|
| Non-Detailed Text | : 1. An Astrologer's Day | R K Narayan |
| Skills | : 2. Curriculum Vitae and Resume | |
| | : 3. Letters | |
| | : 4. E-Correspondence | |

Approved by BOS (PASS)

w.e.f. 2020-2021

Monalisa
3/9/2020

Chairperson

BOS in ENGLISH
(PASS)

GOVERNMENT DEGREE COLLEGE: NAGARI
(Affiliated to Sri Venkateswara University, Tirupati)
English Syllabus-Semester-III
English Praxis Course-III
A COURSE IN CONVERSATIONAL SKILLS

Learning Outcomes

By the end of the course the learner will be able to:

Speak fluently in English
Participate confidently in any social interaction
Face any professional discourse
Demonstrate critical thinking
Enhance conversational skills by observing the professional interviews

UNIT-1

Speech: 1. Tryst with Destiny Jawaharlal Nehru

Skills: 2. Greetings
3. Introductions

UNIT-2

Speech: 1. Yes, We Can: Barack Obama

Interview: 2. A Leader Should Know How to Manage Failure Dr.A.P.J. Abdul Kalam/ India
Knowledge at Wharton

Skills: 3. Requests

UNIT-3

Interview: 1. Nelson Mandela's Interview With Larry King

Skills: 2. Asking and Giving Information
3. Agreeing and Disagreeing

UNIT-4

Interview: 1. JRD Tata's Interview with T.N. Ninan

Skills: 2. Dialogue Building
3. Giving Instructions/Directions

UNIT -5

Speech: 1. You've Got to Find What You Love Steve Jobs Skills:

2. Debates
3. Descriptions
4. Role Play